



Clear PathTM
FOR VETERANS
NEW ENGLAND
SUPPORTING THE JOURNEY HOMETM

Supportive Services for Veteran Families (SSVF) Program Coordinator

Full Time- \$55-65K

Mission

At Clear Path for Veterans New England, we empower Veterans and Service Members adjusting to civilian life after the military to develop a life action plan that optimizes their health and wellness by enabling them to reach their full potential.

SSVF Program Managers will do this through the assignment of Clear Path Programming in conjunction with our Outreach Team. We deploy our Peers, Case Managers, and Wingmen within their communities to conduct outreach and find Veterans or Service Members in need. Whether it is dealing with a veteran who is homeless or food insecure, finding a veteran a job, or dealing with an immediate need, Peers, Case Managers, and Wingmen are there to encourage Veterans and Service Members that they meet in their communities to reach out for help and will refer them to the Clear Path for Veterans New England team to work with Peer Mentors and case managers to develop a life action plan. Clear Path works hand in hand with the Veteran or Servicemember by supporting progress against action plans to identify if additional help or resources are needed.

FUNCTION: Effectively provides day-to-day management and administration for a team of case managers that provides services for veterans and their families identified by the program, with a specialization in homelessness, rapid re-housing, and transitional supportive services. Develop and monitor the appropriate use of key linkages for veterans and their families that address intake and assessment, service planning, service delivery, and goal achievement for attainment or maintenance of permanent housing. The position will provide leadership for the team of case managers, especially training, supervision, problem-solving for difficult or stuck cases, and case review. Oversee appropriate use by case managers of community advocacy and wrap-around supports and services in the community. Measure and assess the impact of services and support and participate in CQI efforts.

QUALIFICATIONS:

- A bachelor's degree in education, counseling psychology, rehabilitative counseling, or related human service field, but an Associate degree may substitute upon review of other, experiences critical to homeless veterans and their families. The degree may be waived based on experience in veterans' programs. Two years of supervisory experience is required. Reliable transportation and an excellent driving record are a must. Preference to military veterans was given.

PRINCIPLE DUTIES INCLUDE:

- Ensure that all programming is conducted in compliance with the rules and regulations of licensing and funding agencies and in accordance with Clear Path for Veterans New England Inc. Policy and Procedures.
- Promote homelessness prevention and rapid re-housing model of service delivery. Develop and promote where practical an awareness of critical barriers to attaining or maintaining permanent housing, and rapid response to those barriers.
- Integrate high-priority veterans into services who can engage in a comprehensive transition plan, including those with behavioral health problems, physical impairments, HIV +/- AIDS, and other issues.
- Communicate effectively with treatment teams and collateral agencies to rapidly address and correct issues with services or support- especially employment, education, family, and socialization.
- Assist in developing program policy and procedure.

- Facilitate staffing of clients.
- Review client files and provide guidance and direction to case managers.
- Conduct weekly staff meetings and supervision for SSVF Case Managers
- Provide quarterly summaries and documentation as required by the SSVF grant.
- Ensure that staff works with veterans and their families to measure and assess the impact of services that support rapid re-housing, from assessment to service planning, delivery, and review.
- Provide program and professional supervision, lead required staff meetings and training, and promote team-based collaborative planning.
- Enter data in accordance with data management requirement (HMIS) see section 3.
- Other duties as needed and requested.

EFFECT ON END RESULTS:

- The goals and objectives of the program are addressed, measured, and reviewed.
- Staff is provided support to implement program policies and procedures.
- Planned services are delivered within the scope of the team's resources and budget.
- Critical stakeholders have access to the program and input into its operations.
- The team produces meaningful outcomes and measures results.

Hours

Positions available F/T

40-hour work weeks Monday-Friday, possible weekends if needed to support the mission.

Benefits

(PTO) Paid time off.

The comprehensive Benefits Package for FT employees includes:

Medical, Dental, and Vision Insurance

Retirement Plan (403B)

Voluntary Benefits: Accident and sickness Disability (short term), critical illness with cancer option, employee and family accident coverage, and Life Insurance

TO APPLY: please email your cover letter, resume, and, if appropriate, a DD214 to Jason Gilbert, COO jjgilbert@clearpathne.org.

If you are looking for more information on any posted position, please reach out to warriorsworking@clearpathne.org